



Board of Trustees Special Meeting
North Metro Flex Academy
2350 Helen Street
North St. Paul, MN 55109

April 22, 2020
Special Board Meeting 1:30 PM

Minutes

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

Due to the COVID-19 pandemic, this Board meeting is being held virtually via Zoom.
The meeting was called to order at 1:35 PM with a quorum present.

Call to Order and Roll Call

- Board Members Present: Pam Albrecht, Mike Leary, Ember Russell, Dave Isaacson
- Board Members Absent: None
- ACCEL Team Members: Terri Privette, Jay Caballero, Rodney Bly, Kristen LaMay
- Public Present: Debbie Kranz, Cindy Lavorato
- NEO Representative: Jean Neuman
- Finance Representative: Kyle Knudson, David Kloskin

Approval of the Agenda

Motion to approval of the agenda with the addition of approval of service provider contracts was made by Mike Leary:
Dave Isaacson: Aye
Mike Leary: Aye
Ember Russell: Aye
Motion Passed

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.
Pam Albrecht: No
Mike Leary: No
Dave Isaacson: No
Ember Russell: No

Public Comment

None

Finance – NA

Consent Agenda – NA

Board Training Update – NA

NEO Points of Business – NA

ACCEL Points of Business – NA

COVID-19 Discussion Topics – NA

Old Business – NA

New Business

- Approval of Bylaws revision for Board elections due to COVID-19
Motion to approve the Bylaws revision to the election process was made by Mike Leary:
Pam Albrecht: Aye
Dave Isaacson: Aye
Ember Russell: Aye
Motion Passed
- Approval of Ad-Hoc Committee for Services Agreement Discussion
Motion to establish an Ad-Hoc Committee comprised of Pam Albrecht and Cindy Lavorato to conduct negotiations to the Curriculum and Services Agreement was made by Dave Isaacson:
Pam Albrecht: Aye
Mike: Aye
Ember Russell: Aye
Motion Passed
- Negotiation of Curriculum and Services Agreement – process going forward
The Board approved an Ad-Hoc committee which will coordinate the negotiations. Rodney shared that the current agreement is a set fee agreement and would like to move to a percentage based agreement. The Board will re-negotiate the terms of the existing agreement and are to send recommended changes to Cindy Lavorato by May 6, 2020. Pam and Cindy will report outcomes to the Board. Cindy requested the name of the Accel attorney that will be handling the negotiation.
- Budget scenario discussion: Scenario 1B – Discussion of staffing and budget cuts.
 - Preliminary discussion was started with some suggestions. Mike Leary will contact Wendy Swanson-Choi at NEO to update her on the process and discuss the May 1st deadline on her request for information.
 - The short term loan was not available for discussion. **Update: The agreement was sent to Board members after the meeting was adjourned.**
- Approval of Service Contracts
Motion to approve service contracts for school year 2020-21 for Washington County, Word of Mouth, Creatively Focused, and Tamera Pulver was made by Pam Albrecht:
Mike Leary: Aye
Dave Isaacson: Aye
Ember Russell: Aye
Motion Passed

Adjourn

Motion to adjourn at 3:12 PM was made by Pam Albrecht:

Mike Leary: Aye

Dave Isaacson: Aye

Ember Russell: Aye

Motion Passed

Next Board Meeting: May 20, 2020 at 1:00 PM