



**Board of Trustees Special Meeting  
North Metro Flex Academy  
2350 Helen Street  
North St. Paul, MN 55109**

August 4, 2020  
Special Board Meeting 1:00 PM

**Minutes**

*Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.*

**Due to the COVID-19 pandemic, this Board meeting is being held virtually via Zoom.**

Meeting was called to order at 1:00 PM with a quorum present.

**Call to Order and Roll Call**

- Board Members Present: Pam Albrecht, Mike Leary, Dave Isaacson, Ember Russell
- Board Members Absent: None
- ACCEL Team Members: Terri Privette, Jay Caballero, Kristen LaMay, Rodney Bly
- Public Present: Debbie Kranz, Liana Emery, Helen Karnitz, Nancy Erickson
- NEO Representative: None
- Finance Representative: David Kloskin

**Approval of the Agenda**

Motion to approve the agenda was made by Mike Leary:

Roll Call:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

**Conflict of Interest Declaration**

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Albrecht: No

Leary: No

Isaacson: No

Russell: No

**Public Comment – None**

**Finance - NA**

**Consent Agenda - NA**

**Board Training Update - NA**

**NEO Points of Business - NA**

**ACCEL Points of Business - NA**

## COVID-19 Discussion Topics - NA

### Old Business

- Bus Contract – Not ready for approval.
- School Start Date – Terri would like the school's start date changed from August 31<sup>st</sup> to September 8<sup>th</sup> with an end date of July 11, 2021 to give teachers more time to prepare. A revised school calendar will need to be done. Motion to change the school start date to September 8, 2020 and the end date to June 11, 2021 was made by Mike Leary:  
Roll Call:  
Albrecht: aye  
Leary: aye  
Isaacson: aye  
Russell: aye  
Motion Passed
- 5-year Budget Forecast for NEO – NEO would like to see where in the budget items related to COVID-19 are reflected. They are still not fully on board with the budget, so the board will need to make further revisions. NEO would like to see further reductions to the long term debt between the school and ACCEL. Kristen LaMay reported that ACCEL is drafting amendments to the Management Agreement and writing a new Refinance Agreement.

### New Business

- DAPE Contract – The draft contract was put into the service agreement format and sent to the board for review. Motion to approve the DAPE contract was made by Ember Russell:  
Roll Call:  
Albrecht: aye  
Leary: aye  
Isaacson: aye  
Russell: aye  
Motion Passed
- Uniforms – Update the policy to include the pink shirt option indefinitely. The Board will discuss at the next meeting an option to add another color for middle school only.
- School District Boundary – The Board discussed expanding the transportation zone so that more families that are interested in enrolling our school would be able to. It was decided not to extend the boundary northward. The school policy does not need revising, but the bus contract would need to be. Someone from school will contact the bus company to determine the cost for the extra stops.
- School Opening Plan –
  - ISD 622 is supposed to release their plan on August 10<sup>th</sup>.
  - Debbie Kranz shared parent survey results to date; many families still need to complete it. The Board brainstormed ways to get families to complete the survey.
  - The Board will meet on August 10, 2020 at 3:00PM to discuss the ISD 622 opening plan. **Update: ISD 622 did not release their plan until later in the evening. The Board did move forward and approved an opening plan at the Special Board Meeting without knowing theirs. More work will need to be done based on information in theirs.**

### Adjourn

Motion to adjourn at 2:26 PM was made by Pam Albrecht:

Roll Call:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

**Next Board Meeting:** August 19, 2020 at 1:00 PM