



**Board of Trustees Meeting
North Metro Flex Academy**
2350 Helen Street
North St. Paul, MN 55109

June 17, 2020
Board Meeting 1:00 PM

Minutes

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

Due to the COVID-19 pandemic, this Board meeting is being held virtually via Zoom.

Call to Order and Roll Call –

The meeting was called to order at 1:05 PM with a quorum present.

- Board Members Present: Pam Albrecht, Mike Leary, Dave Isaacson, Ember Russell
- Board Members Absent: None
- ACCEL Team Members: Terri Privette, Kristen LaMay, Rodney Bly, Jay Caballero
- Public Present: Debbie Kranz
- NEO Representative: None
- Finance Representative: Kyle Knudson, David Kloskin

Approval of the Agenda

Motion to approve the agenda was made by Dave Isaacson:

Albrecht: Aye

Leary: Aye

Russell: Aye

Motion Passed

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Albrecht: No

Leary: No

Isaacson: No

Russell: No

Public Comment - None

Finance

- Financial Report – May 2020 - Kyle Knudson and David Kloskin – The report was discussed during the Finance Committee meeting prior to the Board Meeting. Mike shared that June and July finance reports will be shared with Dr. Speiker and will be in a new format.
- FY20-21 Budget Discussion/Approval – The Board discussed two budget scenarios for the FY 20-21 school year that were prepared by Kristen LaMay. Kristen will make several minor revisions and the Board will review and hopefully approve during a Special Board Meeting on June 22nd at 1:00PM.

Consent Agenda

- Acceptance of May 2020 Finance Report
 - Roll Call Vote
 - Albrecht: Aye
 - Leary: Aye
 - Isaacson: Aye
 - Russell: Aye
- Acceptance of May 20, 2020 Board Minutes
- Acceptance of May 28, 2020 Special Board Minutes
- Acceptance of June 5, 2020 Emergency Board Minutes
- Acceptance of June 8, 2020 Special Board Minutes
- Acceptance of June 11, 2020 Special Board Minutes
- Acceptance of June 16, 2020 Special Board Minutes

Motion to accept the above mentioned Board Meeting Minutes was made by Mike Leary:

Albrecht: Aye

Isaacson: Aye

Russell: Aye

Motion Passed

Board Training Update

- None

NEO Points of Business – NA

ACCEL Points of Business

- RVP Report – Rodney shared the RVP report with the board. Accel put in a bid for Chromebooks to support distance learning, as well as offered the CANVAS platform at no cost to NMFA to support this effort.
- School Expansion – Will be covered in the School Report
- Marketing Plan – No updates
- Curriculum and Services Agreement Exhibit E – No updates
- School Report – Terri shared:
 - The school is developing three plans, with guidance from MDE, on how school will look in the fall due to COVID - 19. Plan A – Students return to school buildings. Plan B – Students will participate in complete distance learning. Plan C – Hybrid model combining in-school learning and distance learning. MDE and the Governor's Office will announce a decision on which model will be used by the week of July 27th.
 - NMFA qualifies for 3 CARES Grants in the amount of \$129,00 and will be applying for them.
 - Enrollment Updates
 - Expansion Update – Tiles are being waxed and the area will then be ready for final inspection. Still waiting for Wi-Fi/phones/lockers.
 - An update on marketing strategies due to COVID-19 was given

COVID-19 Discussion Topics – Topics were included in the school report

Old Business

- Lunch Vendor Bids – Three bids were received. Terri suggested to stay with Lancer Foods based on price (low bid) and experience with the company.
Motion to approve the bid from Lancer Foods was made by Pam Albrecht:
Leary: Aye
Isaacson: Aye
Russell: Aye
Motion Passed

New Business

- Transportation Contract – The Board was presented a vendor bid contract/proposal to review. Pam noticed several items in the contract that needed to be addressed and several items were not included. It was suggested to send the contract to Accel along with the issues for review.

- Admissions Policy Revision Approval – The exception to allow early enrollment for kindergarten if the student has completed kindergarten in another school for 3 or more months was removed. This was suggested by NEO during their recent contract revision.
Motion to approve revisions to the Admissions Policy was made by Dave Isaacson:
Albrecht: Aye
Leary: Aye
Russell: Aye
Motion Passed
- NEO Contract Revisions – The revised contract was sent to Board members prior to the meeting to review. There were no concerns expressed.
Motion to approve the revised NEO contract was made by Dave Isaacson:
Albrecht: Aye
Leary: Aye
Russell: Aye
Motion Passed
- Staff Contracts – 100% of the current staff have stated they intend to return for the FY 20-21 school year knowing there is a salary freeze. Terri will offer contracts to staff based on Board approval.
Motion to approve Terri to offer the staff contracts was made by Pam Albrecht:
Leary: Aye
Isaacson: Aye
Russell: Aye
Motion Passed
- COVID Marketing Plan – Covered in the School Report.
- CARES Grants – Covered in the School Report.

Adjourn

Motion to adjourn at 2:54PM was made by Pam Albrecht:

Leary: Aye

Isaacson: Aye

Russell: Aye

Motion Passed

Next Board Meeting: July 15, 2020