



**Board of Trustees Special Meeting  
North Metro Flex Academy  
2350 Helen Street  
North St. Paul, MN 55109**

June 22, 2020  
Special Board Meeting 1:00 PM

**Minutes**

*Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.*

**Due to the COVID-19 pandemic, this Board meeting is being held virtually via Zoom.**

The meeting was called to order at 1:02 PM with a quorum present.

**Call to Order and Roll Call**

- Board Members Present: Pam Albrecht, Mike Leary, Dave Isaacson, Ember Russell
- Board Members Absent: None
- ACCEL Team Members: Terri Privette, Rodney Bly, Kristen LaMay
- Public Present: Debbie Kranz
- NEO Representative: Wendy Swanson Choi, Charles Speiker, Jean Neuman
- Finance Representative: David Kloskin, Kyle Knudson

**Approval of the Agenda**

Motion to approve the agenda was made by Mike Leary:

Albrecht: aye

Leary: aye

Russell: aye

Motion Passed

**Conflict of Interest Declaration**

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Albrecht: No

Leary: No

Isaacson: No

Russell: No

**Public Comment – NA**

**Finance - NA**

**Consent Agenda - NA**

**Board Training Update - NA**

**NEO Points of Business - NA**

**ACCEL Points of Business - NA**

**COVID-19 Discussion Topics – NA**

## Old Business

- FY20-21 Budget Discussion/Approval –
  - Pam asked what services the school will lose if ACCEL gives a \$150,000 management fee credit. Rodney and Kristen relayed that no services would be reduced.
  - Discussion about how many teachers and classrooms the school will need for the FY20-21 school year was held. Accel is concerned that 12 classrooms are too many based on current and projected enrollment numbers, the Board is concerned that 11 classrooms are too few based on potential COVID – 19 scenarios. Accel proposed a 1<sup>st</sup> grade/2<sup>nd</sup> grade split. Various split scenarios were discussed.
  - Dave presented budget line items that could be reduced.
  - Rodney would like the Board to look at 3 different scenarios: 11, 12, or 13 teachers, and how that would affect the school.
  - Wendy gave a NEO perspective on the school's progress.
  - Next Steps - The Finance Sub-committee needs to meet as soon as possible to make sure the CARES grant money is allocated correctly in expenses, and to identify more non-staff, non-Accel line items that could be reduced in the budget. This needs to be completed in time for the Board Special Meeting on June 25<sup>th</sup> at 11:00 AM to approve the budget within the statutory deadline. **Update: The meeting was moved to June 26<sup>th</sup>.**

## New Business – NA

### Adjourn

Motion to adjourn at 2:05PM was made by Pam Albrecht:

Leary: Aye

Isaacson: Aye

Russell: Aye

Motion Passed

**Next Board Meeting:** July 15, 2020 at 1:00 PM