



**Board of Trustees Special Meeting
North Metro Flex Academy
2350 Helen Street
North St. Paul, MN 55109**

June 8, 2020
Special Board Meeting 1:00 PM

Minutes

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

Due to the COVID-19 pandemic, this Board meeting is being held virtually via Zoom.

The meeting was called to order at 1:03 PM with a quorum present.

Call to Order and Roll Call

- Board Members Present: Pam Albrecht, Mike Leary, Dave Isaacson, Ember Russell
- Board Members Absent: None
- ACCEL Team Members: None
- Public Present: Debbie Kranz
- NEO Representative: None
- Finance Representative: None

Approval of the Agenda

Motion to approve the agenda was made by Mike Leary:

Albrecht: Aye

Isaacson: Aye

Russell: Aye

Motion Passed

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Albrecht: none

Leary: none

Isaacson: none

Russell: none

Public Comment – None

Finance - NA

Consent Agenda - NA

Board Training Update - NA

NEO Points of Business – NA

ACCEL Points of Business – NA

COVID-19 Discussion Topics – NA

Old Business – NA

New Business

- Budget Discussion pursuant to June 5th meeting – Mike shared that budget discussions included potential plans for distance learning and potential enrollment. With this in mind, different scenarios are being worked on. Discussion on what line items in the budget could be reduced and what enrollment numbers the budget should be based on.
- Discuss ACCEL Management Fee Allocation – The board analyzed the breakdown of services that ACCEL provided, and agree that on-site Accel staff perform most of the services billed for in the management fee, and that off-site Accel hasn't/doesn't provide all of the services they claim.
- Next Steps – Have Kristen LaMay complete the proposed budget with detailed line items. The Finance Subcommittee will meet with ACCEL on Tuesday June 9th, and the board will meet on Thursday June 11th to further discuss the budget.

Motion to work with ACCEL to negotiate the annual management fee in the range of \$350, 000 for the remainder of this year and next year was made by Pam Albrecht:

Leary: Aye

Isaacson: Aye

Russell: Aye

Motion Passed

Adjourn

Motion to adjourn the meeting at 2:24 PM was made by Pam Albrecht:

Leary: Aye

Isaacson: Aye

Russell: Aye

Motion Passed

Next Board Meeting: June 17, 2020 at 1:00 PM