



Board of Trustees Meeting
North Metro Flex Academy
2350 Helen Street
North St. Paul, MN 55109

March 25, 2020
Special Board Meeting 1:00 PM

Minutes

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

Call to Order and Roll Call

Meeting was called to order at 1:05 PM with a quorum present.

- Board Members Present: Pam Albrecht, Mike Leary, Dave Isaacson, Ember Russell
- Board Members Absent: John Herbst
- ACCEL Team Members: Rodney Bly, Natalie Long, Terri Privette, Kristen LaMay
- Public Present: None
- NEO Representative: None
- Finance Representative: Kyle Knudson (On call if needed)

Approval of the Agenda

Motion to approve the agenda was made by Mike Leary:

Second: Pam Albrecht

Vote: 4-0 – Passed

Conflict of Interest Declaration

None

Public Comment

None

Finance – N/A

Consent Agenda – N/A

Board Training Update –N/A

NEO Points of Business –N/A

ACCEL Points of Business – N/A

COVID-19 Discussion Topics

- Transportation Contract – Pam will contact Cindy about the agreement that was recently received. Terri will reply to Minnehaha Transportation that the agreement will be reviewed at the April 15th Board meeting.

- Future Board Meetings – Discussion was held to convert all future board meetings to teleconference format.

Motion to adopt the following language for remote board meetings was made by Pam Albrecht:

Second: Mike Leary

Vote: 4-0 – Passed

“Due to the declared health pandemic and the declared state of emergency and pursuant to Minnesota Statute 13D.021, until further notice, all school board meetings will be held by teleconference or other electronic means.”

- The use of Zoom for board meetings was discussed.
- Miscellaneous – Board member John Herbst has not replied to the majority of Board communications and has not been attendance at several Board meetings. NMFA Bylaws contain a provision to address this situation but will be strengthened during the current revision process.

Motion to remove Board member John Herbst from the Board due to multiple unexcused absences was made by Pam Albrecht:

Second: Mike Leary

Vote: 4-0 – Passed

Old Business

- Board Election Policy – The policy was conditionally approved at the March 18, 2020 Board meeting contingent on any further changes being non-substantial. New changes will be made to the policy and a final review will be done before posting. The NMFA community will be notified of the upcoming Board election around April 1st on Facebook and by email notification. Three of the current Board members are up for election this year, Pam Albrecht, Mike Leary, and Dave Isaacson. Due to current circumstances with COVID 19, the Board will need to determine how to hold elections at the April Board meeting.

New Business

- Budget scenario discussion – Moving forward the board will focus on scenario 1B for grades K-8.
 - A conversation with Ron Packard needs to occur before budget scenarios can be finalized. This meeting will be held April 1st, 2020.
 - Communication with Ron Packard at Accel will include:
 - Concerns that the school will not be renewed if debt is not resolved
 - Concerns about enrollment and how it relates to finances
 - Questioning whether or not some of the debt can be forgiven
 - Concerns that contracted services are taking so much of the budget and contributing to the school's debt

Adjourn

Motion to adjourn the meeting at 3:19 PM was made by Pam Albrecht:

Second: Ember Russell

Vote: 4-0 – Passed

Next Board Meeting: April 15th, 2020 at 5:00 PM **Update: Meeting time has been moved to 1:00 PM.**