



**Board of Trustees Emergency Meeting  
North Metro Flex Academy  
2350 Helen Street  
North St. Paul, MN 55109**

May 8, 2020  
Emergency Board Meeting 10:00 AM

**Minutes**

*Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.*

**Due to the COVID-19 pandemic, this Board meeting is being held virtually via Zoom.**

Meeting was called to order at 10:03 AM with a quorum present.

**Call to Order and Roll Call**

- Board Members Present: Pam Albrecht, Mike Leary, Dave Isaacson, Ember Russell
- Board Members Absent: NA
- ACCEL Team Members: NA
- Public Present: Cindy Lavorato
- NEO Representative: NA
- Finance Representative: NA

**Approval of the Agenda**

Motion to approve the agenda was made by Mike Leary:

Albrecht: Aye

Isaacson: Aye

Russell: Aye

Motion Passed

**Conflict of Interest Declaration**

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Albrecht: None

Leary: None

Isaacson: None

Russell: None

**Public Comment - NA**

**Finance - NA**

**Consent Agenda - NA**

**Board Training Update - NA**

## **NEO Points of Business - NA**

## **ACCEL Points of Business - NA**

## **COVID-19 Discussion Topics - NA**

## **Old Business – NA**

Motion to enter into a closed session was made at 10:05 AM by Pam Albrecht to discuss NEO re-authorization and management organization disputes with its attorney under Minn. Statute 13F05:

Leary: Aye

Isaacson: Aye

Russell: Aye

Motion Passed

## **New Business**

- Line of Credit Agreement Discussion – The edited version of the agreement sent to Accel was returned with their comments which the Board did not accept. Cindy Lavorato made recommendations on how to proceed, with Board input, and the next agreed upon step will be to send a letter to Ron Packard at Accel expressing the Board's concerns.
- Recent NEO discussion concerning renewal and Performance Framework Discussion – Mike gave a synopsis of the meeting with Wendy and what steps the Board needs to take towards renewal. He has been working on Exhibit E of the Curriculum and Services Agreement which he will finalize and send to the Board to use in evaluating Accel's performance. A blank document will be sent with the above mentioned letter along with instructions on what information is being requested from Accel.

Motion to end the closed session at 11: 03 AM was made by Pam Albrecht:

Leary: Aye

Isaacson: Aye

Russell: Aye

Motion Passed

Follow-up discussion was held on next steps and it was decided to hold a Special Board meeting on Tuesday, May 12<sup>th</sup>, 2020 at 10 AM to solidify.

## **Adjourn**

Motion to adjourn was made by Pam Albrecht at 11:21 PM:

Leary: Aye

Isaacson: Aye

Russell: Aye

Motion Passed

**Next Board Meeting:** May 20, 2020 at 1:00 PM