



**Board of Trustees Meeting
North Metro Flex Academy**
2350 Helen Street
North St. Paul, MN 55109

November 18, 2020
Board Meeting 5:00 PM

Minutes

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

Due to the COVID-19 pandemic, this Board meeting is being held virtually via Zoom.

The meeting was called to order at 5:04PM with a quorum present.

Call to Order and Roll Call

- Board Members Present: Pam Albrecht, Mike Leary, Dave Isaacson, Ember Russell
- Board Members Absent: None
- ACCEL Team Members: Terri Privette, Jay Caballero, Rodney Bly
- Public Present: Debbie Kranz, Ann Venne, Chloe Hofstad
- NEO Representative: Wendy Swanson-Choi
- Finance Representative: David Kloskin, Kyle Knudson

Approval of the Agenda

Motion to approve the agenda was made by Mike Leary:

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Albrecht: No

Leary: No

Isaacson: No

Russell: No

Public Comment

No members of the public wished to address the Board during the public comment portion of the agenda.

Finance

- Financial Report – David Kloskin and the Finance Committee met prior to the Board meeting and discussed the October 2020 Finance Report. Dave asked about updating several line items to reflect the current climate in regards to the fund balance. The Board will look into these line items.

Consent Agenda

- Acceptance of October 2020 Finance Report
 - Roll Call Vote
 - Albrecht: aye
 - Leary: aye
 - Isaacson: aye
 - Russell: aye
 - Acceptance of October 21, 2020 Board Minutes
 - Acceptance of October 29, 2020 Emergency Board Minutes
 - Acceptance of November 6, 2020 Emergency Board Minutes
- Motion to accept the October 21, 2020, October 29, 2020 and November 6, 2020 Board minutes was made by Mike Leary:
Second: Pam Albrecht
Roll Call Vote:
Albrecht: aye
Leary: aye
Isaacson: aye
Russell: aye
Motion Passed

Board Training Update

- No training conducted

NEO Points of Business

- Wendy Swanson-Choi stated that she thought the school Board and the school were doing a great job during this difficult time. NEO has not received any parent complaints which is great.

ACCEL Points of Business

- RVP Report – Rodney sent this report prior to the Board Meeting for review. The Board had no questions.
- School Expansion – Phones and smart boards were installed.
- Marketing Plan – No change.
- Curriculum and Services Agreement Exhibit E – Still in progress.
- School Report – Terri shared:
 - Covid-19 update: All students switched to distance learning on November 18th due to high county numbers.
 - Marketing: Mostly digital, Turkey Treat Train Trail on November 20th – a drive through event for families.
 - Safety Purchases: Cleaning supplies, air purifiers
 - Distance Learning Instructional Technology Purchases through Grant: Document cameras, LCD projectors, portable whiteboards, art supplies.

COVID-19 Discussion Topics – Covered in the School Report

Old Business

New Business

- Approval of Tobacco Policy 5.5.3 – Updated policy was sent out prior to the Board Meeting to review. No comments.
Motion to approve the updated Tobacco Policy 5.5.3 was made by Pam Albrecht:
Second: Mike Leary
Roll Call Vote:
Albrecht: aye
Leary: aye
Isaacson: aye
Russell: aye
Motion Passed
- NEO Contract Renewal – The Board received the renewal letter from NEO on November 15, 2020 requesting answers to 124 questions to evaluate the fiscal, operational, and academic performance of the school. The Board will answer these questions to the best of their ability and then forward to Accel for their input and return to the Board by December 11, 2020. The response is due back to NEO by December 18, 2020. Wendy made several comments concerning the school's financial situation. **Update: On November 20, 2020 NEO sent a request for budget information that will also be used in the consideration of the contract renewal decision. This is also due on December 18, 2020 and was forwarded to Accel to complete and return to the Board by December 11, 2020.**

Adjourn

Motion to adjourn the meeting at 6:01 PM was made by Mike Leary:

Second: Pam Albrecht

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

Next Board Meeting: December 16, 2020 at 5:00PM