



**Board of Trustees Special Meeting
North Metro Flex Academy
2350 Helen Street
North St. Paul, MN 55109**

September 3, 2020
Special Board Meeting 9:00 AM

Minutes

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

Due to the COVID-19 pandemic, this Board meeting is being held virtually via Zoom.

The meeting was called to order at 9:02 AM with a quorum present.

Call to Order and Roll Call

- Board Members Present: Ember Russel, Mike Leary, Dave Isaacson, Pam Albrecht
- Board Members Absent: None
- ACCEL Team Members: Terri Privette, Jay Caballero, Kristen LaMay
- Public Present: Debbie Kranz, Sandy Saline
- NEO Representative: None
- Finance Representative: David Kloskin, Kyle Knudsen

Approval of the Agenda

Motion to approve the agenda with the addition of stipends and transportation contract was made by Pam Albrecht

Second: Ember Russell

Roll Call Vote:

Albrecht: Aye

Leary: Aye

Isaacson: Aye

Russell: Aye

Motion Passed

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Albrecht: No

Leary: No

Isaacson: No

Russell: No

Public Comment

No members of the public wished to address the Board at this time.

Finance - NA

Consent Agenda - NA

Board Training Update - NA

NEO Points of Business - NA

ACCEL Points of Business - NA

- RVP Report
- School Expansion
- Marketing Plan
- Curriculum and Services Agreement Exhibit E/ New Agreement
- School Report

COVID-19 Discussion Topics

Old Business

New Business

- Approval of Janitorial Contract – At the August 19, 2020 Board Meeting, Coverall was approved to provide the cleaning and sanitation services for the building during the 2020-2021 school year. Before the contract was officially awarded to them, another vendor, Cady Building Company, was found to be less expensive and was able to perform the requested services. A motion was made by Pam Albrecht to unapprove Coverall as the 2020-2021 janitorial company and award the work to Cady Building Company. Seconded by Dave Isaacson.
Roll Call Vote:
Albrecht: Aye
Russell: Aye
Leary: Aye
Isaacson: Aye
Motion passed
- Approval of NMFA Building Safety Plan – Dave Isaacson and Sandy Saline reviewed the safety plan that was written based on MDE guidelines and tailored to the school's specific needs. Discussion was held afterwards. Mike Leary made a motion to accept the NMFA Building Safety Plan which will be updated as situations change. Seconded by Ember Russell.
Roll Call Vote:
Albrecht: Aye
Russell: Aye
Leary: Aye
Isaacson: Aye
Motion Passed
- Stipends – The school is required to have a COVID Coordinator, which has been taken on by Sandy Saline, and has been more time consuming than anticipated. Rachelle Tyler has taken on the role of Emergency Child Care Coordinator. These positions are on top of their already assigned regular duties so Terri Privette has requested that stipends be given to them for the additional work. After discussion, it was recommended, with input from TAG, to pay Sandy Saline \$1,000.00 and Rachelle Tyler \$500.00 at the end of each trimester. The details on how to account for their time will need to be determined. Pam Albrecht made a motion to pay Sandy Saline \$1,000.00 and Rachelle Tyler \$500.00 at the end of each trimester in addition to their regular pay effective September 8, 2020. Seconded by Ember Russell.
Roll Call Vote:
Albrecht: Aye
Russell: Aye
Leary: Aye
Isaacson: Aye
Motion Passed

- Transportation contract – Discussion is still ongoing with CSTMN at this time so there is no contract to approve. The school's legal counsel has reviewed the contract and provided comments which have been sent to them. When the contract is finalized, an emergency board meeting will be called to approve the contract as bus service is slated to start on September 14, 2020.

Adjourn

Motion to adjourn at 10:13AM was made by Pam Albrecht

Seconded by Ember Russell

Roll Call Vote:

Albrecht: Aye

Leary: Aye

Isaacson: Aye

Russell: Aye

Motion Passed

Next Board Meeting: September 16, 2020 at 5:00 PM