



**Board of Trustees Emergency Meeting  
North Metro Flex Academy  
2350 Helen Street  
North St. Paul, MN 55109**

February 2, 2021  
Emergency Board Meeting 4:15 PM

**Minutes**

*Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined, and self-directed learners.*

**Due to the COVID-19 pandemic, this Board meeting is being held virtually via Zoom.**

**Call to Order and Roll Call**

The meeting was called to order at 4:15 with a quorum present.

- Board Members Present: Pam Albrecht, Ember Russell, Mike Leary, Dave Isaacson
- Board Members Absent: None
- Public Present: None
- NEO Representative: None
- Finance Representative: None

**Approval of the Agenda**

Motion to approve the agenda was made by Dave Isaacson.

Second: Mike Leary

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

**Conflict of Interest Declaration**

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Albrecht: no

Leary: no

Isaacson: no

Russell: no

**Public Comment**

**Finance** NA

**Consent Agenda** NA

**Board Training Update** NA

**NEO Points of Business** NA

**COVID-19 Discussion Topics** NA

**Old Business**

**New Business**

- Approval of IOWA representative – With the departure of Terri Privette, it is necessary to appoint another IOWA representative.

Designation of Identified Official with Authority for the MDE External User Access Recertification System

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State access control security standards. The identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Superintendent recommends the School Board authorize Debra Kranz to act as the identified Official with Authority for North Metro Flex Academy, District 4243-07.

A motion to approve the Board resolution language for IOWA designation to Debra Kranz was made by Pam Albrecht.

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Russell: aye

Isaacson: aye

Motion Passed

- Approval of renewal budget submitted to NEO.

Motion was made by Pam Albrecht to approve the revised 4-year budget forecast to be used by NEO for renewal consideration.

Second: Mike Leary

Roll Call Vote:

Albrecht: aye

Leary: aye

Russell: aye

Isaacson: aye

Motion Passed

**Adjourn**

Motion to adjourn the meeting at 4:34 was made by Pam Albrecht:

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Russell: aye

Isaacson: aye

Motion Passed

**Next Board Meeting:** February 17, 2021, 5:00PM