



**Board of Trustees Meeting
North Metro Flex Academy
2350 Helen Street
North St. Paul, MN 55109**

January 20, 2021
Board Meeting 5:00 PM

Minutes

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined, and self-directed learners.

Due to the COVID-19 pandemic, this Board meeting is being held virtually via Zoom.

Call to Order and Roll Call

The meeting was called to order at 5:01pm with a quorum present.

- Board Members Present: Pam Albrecht, Mike Leary, Dave Isaacson, Ember Russell
- Board Members Absent: N/A
- ACCEL Team Members: Kristen LaMay, Rodney Bly, Jay Caballero
- Public Present: Debbie Kranz, Ann Venne, Chloe Hofstad
- NEO Representative: Wendy Swanson-Choi
- Finance Representative: David Kloskin, Kyle Knudson

Approval of the Agenda

Motion to approve the agenda with addition of approving a teacher resignation was made by Pam Albrecht:

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Albrecht: None

Leary: None

Isaacson: None

Russell: None

Public Comment - None

Finance

- Financial Report – David Kloskin and Kyle Knudson presented the December 2020 Finance Report at the Finance Committee Meeting prior to the Board Meeting. No further discussion was needed.

Consent Agenda

- Acceptance of December 2020 Finance Report
 - Roll Call Vote
 - Albrecht: aye
 - Leary: aye
 - Isaacson: aye
 - Russell: aye
 - Acceptance of December 16, 2020 Board Minutes
 - Acceptance of December 28, 2020 Emergency Board Minutes
 - Acceptance of December 30, 2020 Emergency Board Minutes
 - Acceptance of January 8, 2021 Emergency Board Minutes
 - Acceptance of January 12, 2021 Emergency Board Minutes
- Motion to accept the above board minutes was made by Mike Leary.
Second: Dave Isaacson
Roll Call Vote:
Albrecht: aye
Leary: aye
Isaacson: aye
Russell: aye
Motion Passed

Board Training Update

- Board Members will continue working on online training with the NEO Training Data Base. Topics to complete for next month are Open Meeting Law and Charter Contracts.

NEO Points of Business

- Wendy had no updates for the Board.

ACCEL Points of Business

- RVP Report – Rodney shared with the Board prior to the Board meeting.
- School Expansion – Rodney contacted Adam to discuss increasing Wi-Fi. As of the meeting he has not heard back.
- Marketing Plan – Rodney suggested a small meeting with a few Board members to create a plan to expand enrollment.
- Curriculum and Services Agreement Exhibit E – The Board is continuing to work on this.
- School Report –
 - Covid-19 Update: K-2 will return to in-person learning on 2/1 and grades 3-5 will return to in-person learning on 2/15.
 - Re-enrollment will begin on 2/3

COVID-19 Discussion Topics

Old Business

- Amazon Capital Services Account – Update from Terri still needed.

New Business

- No School Planning Days on January 28 and 29, 2021

Motion to approve a change in the school calendar to accommodate the “no school planning days “ for teachers to prepare to return to in-person learning was made by Mike Leary:

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

- **Minor Temporary Uniform Policy**

Motion to temporarily change the uniform policy to not require khaki bottoms through the end of this year was made by Ember Russell:

Second: Mike Leary

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

- **Change in Safety Plan Due to In-Person Learning – Terri wants to use general fund money to add UV lights in the HVAC units in the building to further keep the air clean due to COVID-19. This was also an original recommendation from OSHA.**

Motion to use general funds for UV lights added to HVAC units was made by Mike Leary:

Second: Pam Albrecht

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

- **Teacher Resignation – Polly Sauerwein turned in her resignation effective 1/22**

Motion to accept Polly Sauerwein’s resignation was made by Mike Leary:

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

Adjourn

Motion to adjourn the meeting was made at 5:32 PM by Mike Leary:

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

Next Board Meeting: February 17, 2021 at 5:00PM