



**Board of Trustees Special Meeting
North Metro Flex Academy
2350 Helen Street
North St. Paul, MN 55109**

March 3, 2021
Special Board Meeting 4:15 PM

Minutes

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

Due to the COVID-19 pandemic, this Board meeting is being held virtually via Zoom.

Call to Order and Roll Call

The meeting was called to order at 4:17PM with a quorum present.

- Board Members Present: Pam Albrecht, Dave Isaacson, Mike Leary
- Board Members Absent: Ember Russell
- Public Present: Jesse Schonfeld, Lisa Bonko, Debbie Kranz, Jessaca Karg, Anna Wiatros, Jill Livdahl, Desiree Hurlburt, Liana Emery, Carolina Olson, Nancy Erickson
- NEO Representative: None
- Finance Representative: None

Approval of the Agenda

Motion to approve the agenda was made by Dave Isaacson.

Second: Mike Leary

Role Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Motion Passed

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Albrecht: none

Leary: none

Isaacson: none

Public Comment

None

Finance NA

Consent Agenda NA

Board Training Update NA

NEO Points of Business NA

COVID-19 Discussion Topics NA

Old Business

New Business

- NEO Decision – The NEO Board of Directors voted 5 to 1 to renew the NEO-NMFA Charter for a three-year term. Additional information will be forthcoming.
 - Kyle Knudsen sent a “next steps” email which was reviewed and select Board members assigned as the point of contact to several tasks.
- Bonko Marketing Proposal – Lisa and Dave Bonko presented a marketing proposal consisting of marketing, public relations, and student recruitment activities for the Boards review. The school had briefly used the Bonko’s in 2019.

A motion was made by Mike Leary to enter into a contract with Bonko Marketing to provide marketing services to the school.

Second: Dave Isaacson

Albrecht: aye

Leary: aye

Isaacson: aye

Motion: Passed

- Website Development – Two bids have been received for website development with a wide cost range. Discussion was held on platform, site content, ease of use and ongoing maintenance efforts. It was decided to reach out to Blackboard for a bid and maybe several more. Debbie will start looking at content for the website.
- Technology List for Accel – Jesse will put together the technology list for Cindy that needs to be sent to Accel by Friday.

Adjourn

Motion to adjourn at 6:19PM was made by Pam Albrecht:

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Motion Passed

Next Board Meeting: March 17, 2021, 5:00PM