



**Board of Trustees Meeting
North Metro Flex Academy**
2350 Helen Street
North St. Paul, MN 55109

December 16, 2020
Board Meeting 5:00 PM

Minutes

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

Due to the COVID-19 pandemic, this Board meeting is being held virtually via Zoom.

Call to Order and Roll Call

The meeting was called to order at 5:03 PM with a quorum present.

- Board Members Present: Pam Albrecht, Mike Leary, Dave Isaacson, Ember Russell
- Board Members Absent: N/A
- ACCEL Team Members: Terri Privette, Jay Caballero, Rodney Bly, Kristen LaMay
- Public Present: Sandy Saline, Debbie Kranz, Liana Emery, Jessaca Karg, Ann Venne, Nancy Erickson
- NEO Representative: Wendy Swanson-Choi, Adam Myhand
- Finance Representative: David Kloskin, Kyle Knudson

Approval of the Agenda

Motion to approve the agenda with the addition of the items, acceptance of the December 16, 2020 Emergency Board Meeting minutes and approve substitute teacher termination was made by Pam Albrecht:

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Albrecht: No

Leary: No

Isaacson: No

Russell: No

Public Comment

No members of the public wished to address the Board during the public comment portion of the agenda.

Finance

- Financial Report – David Kloskin and Kyle Knudson presented to November 2020 finance report at the Finance Committee meeting prior to the Board meeting. No further discussion was needed.

Consent Agenda

- Acceptance of November 2020 Finance Report
 - Roll Call Vote
 - Albrecht: aye
 - Leary: aye
 - Isaacson: aye
 - Russell: aye
 - Acceptance of November 18, 2020 Board Minutes
 - Acceptance of November 23, 2020 Emergency Board Minutes
 - Acceptance of December 11, 2020 Emergency Board Minutes
 - Acceptance of December 16, 2020 Emergency Board Minutes
- Motion to accept the November 18, November 23, December 11, and December 16, 2020 minutes was made by Mike Leary:
Second: Ember Russell
Roll Call Vote:
Albrecht: aye
Leary: aye
Isaacson: aye
Russell: aye
Motion Passed

Board Training Update

- No training conducted

NEO Points of Business

- No updates

ACCEL Points of Business

- RVP Report – Sent out prior to the board meeting. Rodney asked about re-enrollment incentives for families. Statute dictates that nothing of value can be used. Pencils, stickers, etc. are acceptable.
- School Expansion – Wi-Fi connections are weak in the expansion. Rodney stated that ACCEL can take care of that issue.
- Marketing Plan – Finding ways to encourage staff to recruit students. Re-enrollment strategies are starting to be discussed.
- Curriculum and Services Agreement Exhibit E – In Progress
- School Report – Terri shared:
 - Governor Walz plan for schools opening update was discussed.
 - Distance Learning Updates
 - Enrollment Updates
 - Technology Purchases: Document Cameras
 - World's Best Work Force Plan and the Annual report were submitted to NEO. The Board needs to approve these.

COVID-19 Discussion Topics – Covered in the School Report

Old Business

- NEO Contract Renewal – The Board submitted the 5-year forecast, answers prepared by the Board and Accel to the requested 124 questions and the answers prepared by Accel to the requested budget questions.
- Board Development Plan – Approved and finalized plan. The Board will catch up on training topics on the NEO Board Training website. **Update:** Request sent to NEO to provide topics completed by each Board member.

New Business

- World's Best Work Force – Terri shared a summary of the World' Best Work Force and the Annual Report
Motion to approve the World's Best Work Force and Annual Report with agreed upon changes was made by Mike Leary:
Second: Ember Russell
Roll Call Vote:
Albrecht: aye
Leary: aye
Isaacson: aye
Russell: aye
Motion Passed
- Annual Meeting – Postponed due to Covid-19 Pandemic. Next meeting will be scheduled in the fall.
- Amazon Capital Services Account – David Kloskin suggested that Terri use this type of account so she can avoid paying sales tax when purchasing items for the school.
Motion to approve giving Terri the authority to look into getting an Amazon Capital Services Account and open the account in the school's name was made by Pam Albrecht:
Second: Mike Leary
Roll Call Vote:
Albrecht: aye
Leary: aye
Isaacson: aye
Russell: aye
Motion Passed
- Substitute teacher termination. Jonathan Anderson was terminated on December 10, 2020 due to extra funding ending.
Motion to accept Jonathan Anderson's termination effective December 10, 2020 was made by Pam Albrecht:
Second: Dave Isaacson
Roll Call Vote:
Albrecht: aye
Leary: aye
Isaacson: aye
Russell: aye
Motion Passed

Adjourn

Motion to adjourn at 6:20 PM was made by Pam Albrecht:

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

Next Board Meeting: January 20, 2021