



North Metro Flex Academy

Board of Trustees Meeting
North Metro Flex Academy
2350 Helen Street
North St. Paul, MN 55109

August 18, 2021
Board Meeting 5:00 PM

Minutes

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

This Board meeting is being held pursuant to MN Statutes 13D.02.

Call to Order and Roll Call

The meeting was called to order at 5:02PM with a quorum present.

- Board Members Present: Pam Albrecht, Mike Leary, Dave Isaacson, Ember Russell
- Board Members Absent: N/A
- Public Present: Debbie Kranz, Liana Emery
- NEO Representative: N/A
- Finance Representative: Kyle Knudson

Approval of the Agenda

Motion to approve the agenda was made by Mike Leary.

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Albrecht: No

Leary: No

Isaacson: No

Russell: No

Public Comment – No public comment

Finance

- Financial Report - July 2021 - Kyle Knudson presented to the Finance Committee prior to the Board meeting. There were no further questions.

Consent Agenda

- Acceptance of July 2021 Finance Report
 - Roll Call Vote
 - Albrecht: aye
 - Leary: aye
 - Isaacson: aye
 - Russell: aye

Motion Passed

- Acceptance of July 21, 2021 Board Minutes

Motion to accept the above minutes was made by Mike Leary.

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

Board Training Update

- None this month

NEO Points of Business – N/A

School Report – Sent to the Board prior to the meeting for review.

- Pam Albrecht asked for clarification on report format, curriculum, and class sizes.
- Debbie shared that there were many planned interviews to hire for vacant positions.
- Discussion on the new school report format/template. Mike will look at making some modifications based on suggestions by Debbie.

Board Calendar Items – Process going forward discussed.

Old Business – N/A

New Business

- Marketing Update and Proposal from Bonko Marketing – Discussion
Motion to extend the current contract to September 30, 2021 and revisit this contract at the October Board meeting was made by Pam Albrecht.
Second: Mike Leary
Roll Call Vote:
Albrecht: aye
Leary: aye
Isaacson: aye
Russell: aye
Motion Passed
- Approval of PTO Policy – Tabled. Need to add a section on COVID and get input from teachers leave protocol.
- Approval of Navigate Contract – Sent out prior to Board meeting for review.
Motion to approve the Navigate Care Consulting Contract for the FY22 school year was made by Mike Leary.
Second: Dave Isaacson
Roll Call Vote:
Albrecht: aye
Leary: aye
Isaacson: aye
Russell: aye
Motion Passed
- Approval of SPED Contracts – Sent out prior to Board meeting for review.
Motion to approve the SPED contracts, Strategic Staffing Solutions and Paige Psychological Consulting, for the FY22 school year was made by Dave Isaacson.
Second: Mike Leary
Roll Call Vote:
Albrecht: aye
Leary: aye
Isaacson: aye
Russell: aye
Motion Passed
- Approval of Every Meal Food Program Contract – Sent out prior to Board meeting for review.
Motion to approve Every Meal Food Program Contract for the FY22 school year was made by Pam Albrecht.
Second: Mike Leary
Roll Call Vote:
Albrecht: aye
Leary: aye
Isaacson: aye
Russell: aye
Motion Passed

- Approval of Transportation Contract (CSTMN) – Sent out prior to Board meeting for review.
 Motion to approve the transportation contract with CSTMN for the FY22 school year was made by Dave Isaacson.
 Second: Mike Leary
 Roll Call Vote:
 Albrecht: aye
 Leary: aye
 Isaacson: aye
 Russell: aye
 Motion Passed
- Website Security Software – Austin has noticed that the website is being targeted by out-of-country hackers, so he recommended upgrading the hosting security. Jesse contacted our hosting company, and it would cost \$500 for three years. Discussion.
 Motion to approve upgrading the hosting security was made by Pam Albrecht.
 Second: Dave Isaacson
 Roll Call Vote:
 Albrecht: aye
 Leary: aye
 Isaacson: aye
 Russell: aye
 Motion Passed
- Staff Resignations – Three staff resignations, Ally Sewich, Victoria Hart, and Ann Venne, were sent to the Board.
 Motion to accept the staff resignations was made by Pam Albrecht.
 Second: Dave Isaacson
 Roll Call Vote:
 Albrecht: aye
 Leary: aye
 Isaacson: aye
 Russell: aye
 Motion Passed
- Staff Changes/New Contracts – Paul Skalbeck will be teaching 5th grade, Sandy Saline will be teaching 6th-8th grade math, and Caesare Engstrom will be teaching physical education and DAPE.
 Motion to accept the changes to the above contracts was made by Dave Isaacson.
 Second: Mike Leary
 Roll Call Vote:
 Albrecht: aye
 Leary: aye
 Isaacson: aye
 Russell: aye
 Motion Passed

- Mask Mandate for 2021-2022 School Year – Will revise Face Covering Policy by updating legislative references and post on website and in school. The need for face coverings will be reviewed each semester.

Motion to approve a mask mandate for staff and students based on the updated face covering policy was made by Mike Leary.

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

Adjourn

Motion to adjourn the meeting at 6:37 PM was made by Pam Albrecht.

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Russell: aye

Motion Passed

Next Board Meeting: September 15,2021