



North Metro Flex Academy

Board of Trustees Meeting
North Metro Flex Academy
2350 Helen Street
North St. Paul, MN 55109

October 20, 2021
Board Meeting 5:00 PM

Minutes

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

This Board meeting is being held pursuant to MN Statutes 13D.02.

Call to Order and Roll Call

The meeting was called to order at 4:59PM with a quorum present.

- Board Members Present: Pam Albrecht, Mike Leary, Dave Isaacson, Ember Russell
- Board Members Absent: None
- Public Present: Debbie Kranz, Bonnie Schweiger
- NEO Representative: None
- Finance Representative: Kyle Knudson

Approval of the Agenda

Motion to approve the agenda was made by Mike Leary.

Second: Dave Isaacson

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Albrecht: no

Leary: no

Isaacson: no

Russell: no

Public Comment – No Public Comments

Finance

- Financial Report for September 2021 – Kyle Knudson presented the September 2021 finance report at the Finance Committee meeting prior to the Board meeting. There were no further questions.
- Presentation of the FY20-21 audit by Bonnie Schweiger from Abdo, Eick & Meyers. Time was given at the end of the presentation to answer any clarifying questions.

Consent Agenda

- Acceptance of September 2021 Finance Report
 - Roll Call Vote
 - Albrecht: aye
 - Leary: aye
 - Isaacson: aye
 - Russell: aye
- Acceptance of September 15, 2021, Board Minutes was made by Dave Isaacson.
Second: Mike Leary
Roll Call Vote:
Albrecht: aye
Leary: aye
Isaacson: aye
Russell: aye
Motion Passed

Board Training Update – None this month – Mike will provide a proposed training schedule based on feedback from the Board Development Plan Appendix C.

NEO Points of Business – None

School Report – Sent to the Board prior to the meeting for review. Mike and Pam asked clarifying questions.

Board Calendar Items

- Audit is presented or in November – Completed
- Charter School Assurances due to MDE – Signature needed.
- Support Public Policy – Develop a policy for excused absences due to religious observations.

Old Business

- Bonko Marketing Proposal – Contract extension on hold until after the Finance Sub-Committee meeting.
- CTSMN update – Vans are no longer being used for general education transportation. September invoice still on hold until pricing is resolved.

New Business

- Discussion of recruitment results versus costs – The Board has been updated on the effective work of Mark Robinson regarding recruitment and retention.
- After school programming for tutoring – Discussion, no decision was made at this time. Transportation will be the issue. Parent survey will be sent to determine interest.
- Staffing changes -Nichole Walton, Ceil Crowley, Nancy Erickson, Liana Emery, Caylin Hastings, Amy Dinzeo
Motion to amend the school contracts for Ceil Crowley, Nancy Erickson, Liana Emery, and Caylin Hastings was made by Ember Russell.
Second: Mike Leary
Roll Call Vote:
Albrecht: aye
Leary: aye
Isaacson: aye
Russell: aye
Motion Passed

Motion to offer contracts to Nichole Walton and Amy Dinzeo was made by Pam Albrecht.

Second: Mike Leary

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion Passed

- AmazonSmile account – Discussion. The school previously had an account but is no longer active.

Motion to approve Chelsea to open an AmazonSmile account was made by Mike Leary.

Second: Pam Albrecht

Roll Call Vote:

Albrecht: aye

Leary: aye

Russell: aye

Motion Passed

- Awareness of the school closures in St. Paul Public Schools and impact on future marketing – Discussion

Adjourn

Motion to adjourn at 7:22PM was made by Pam Albrecht.

Second: Mike Leary

Roll Call Vote:

Albrecht: aye

Leary: aye

Russell: aye

Motion Passed

Next Board Meeting: November 17, 2021