



North Metro Flex Academy

**Board of Trustees Meeting
North Metro Flex Academy
2350 Helen Street
North St. Paul, MN 55109**

November 24, 2021
Special Board Meeting 10:30AM

Minutes

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

This Board Meeting is being held pursuant to MN Statutes 13D.02 and Zoom

Call to Order and Roll Call

The meeting was called to order at 10:31AM with a quorum present.

- Board Members Present: Pam Albrecht, Dave Isaacson, Ember Russell, Mike Leary
- Board Members Absent: None
- Public Present: Debbie Kranz
- NEO Representative: None
- Finance Representative: None

Approval of the Agenda

Motion to approve the agenda was made by Pam Albrecht.

Second: Mike Leary

Roll Call Vote:

Albrecht: aye

Leary: aye

Isaacson: aye

Russell: aye

Motion passed

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Albrecht: no

Leary: no

Isaacson: no

Russell: no

Public Comment - None

Finance - NA

Consent Agenda - NA

Board Training Update - NA

NEO Points of Business - NA

School Report – NA

Board Calendar - NA

Old Business

New Business

- Approve New Positions

There was discussion held around the concern of teacher workload management. A spreadsheet will be developed for staff to record their hours outside of regular duty. These hours will be paid for with ESSER funds effective December 1, 2021, with a maximum of 10 hours per week at a rate of pay in comparison to their salary. Motion made to allow staff to record hours outside their regular duty, with a maximum of 10 hours per week, to be paid for with ESSER funds was made by Mike Leary.

Second: Pam Albrecht

Leary: aye

Isaacson: aye

Albrecht: aye

Russell: aye

Motion passed

There was then discussion held around the concern that miscellaneous tasks have been shifted to the administrative staff which is affecting their workload. It was suggested to hire flexible, part-time positions to be paid with ESSER and COVID funds. Rate of pay would be \$20.00 per hour, up to 10 hours per week, for up to 4 people, for a total of 40 hours per week. Contracts would be needed. Motion made to hire 4 flexible, part-time positions to be paid from ESSER and COVID funds to perform miscellaneous tasks was made by Mike Leary.

Second: Pam Albrecht

Leary: aye

Isaacson: aye

Albrecht: aye

Russell: aye

Motion passed

- Approve Revised Policy 6.8

Discussion held. Motion made to revise Policy 6.8 subject to discussed changes to be made by Board Chair was made by Mike Leary.

Second: Dave Isaacson

Roll Call Vote:

Leary: aye

Isaacson: aye

Albrecht: aye

Russell: aye

Motion passed

- Approve School PA System

A shift of expenses was made so that a new system could be paid from general education monies. Motion made to approve the installation of a new PA system was made by Dave Isaacson.

Second: Mike Leary

Roll Call Vote:

Leary: aye

Isaacson: aye

Albrecht: aye

Russell: aye

Motion passed

- Approve Chromeboxes
After discussion, it was decided to table this decision until Kyle Knudsen was consulted on the funding source.

Adjourn

Motion to adjourn at 11:37AM was made by Pam Albrecht.

Second: Dave Isaacson.

Roll Call Vote:

Leary: aye

Isaacson: aye

Albrecht: aye

Russell: aye

Motion passed

Next Board Meeting: Special Board Meeting – December 7, 4:15PM